



**TOWN OF GORDONSVILLE TOWN COUNCIL**  
**REGULAR MEETING AGENDA**  
**Monday, March 20, 2023**  
**6:30 p.m.**  
**Council Chambers**

**CALL TO ORDER** - Mayor Robert Coiner

Mayor Coiner called the meeting to order.

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

Mayor Coiner led the pledge of allegiance.

**Roll Call:** Mayor Robert K. Coiner  
Vice-Mayor Emily Winkey  
Councilmember Ronald Brooks III  
Councilmember Theresa Lewis \*arrived at 7:03 p.m.  
Councilmember Elizabeth Samra

**ADOPTION OF THE AGENDA**

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the agenda as presented. The vote was unanimous.

**MATTERS BY THE PUBLIC**

Randy Young, 105 Commerce Street, Gordonsville, VA

Mr. Young appeared before Council to voice his concerns on his water usage and water billing. Mr. Young was also concerned about the condition of Linney Street and stated it should be on the top of the priority list.

Mrs. Kendall stated staff will look into his concerns and will follow up with Mr. Young.

Mayor Coiner presented to Angela Scolforo, Town Attorney, a plaque and glass paperweight in recognition and gratitude for exemplifying with distinction the highest ideals of the legal profession during her 20 years of outstanding service to the Town of Gordonsville.

**ANNOUNCEMENTS**

The Town Council will hold a work session on Monday, April 3, 2023 at 6:00 p.m.  
The April Town Council meeting will be held on Monday, April 17, 2023 at 6:30 p.m.  
The Town of Gordonsville Spring Clean-up will be April 17-28, 2023.  
The Town Council will hold budget work sessions on Tuesday, April 18, 2023 at 5:30 p.m., Monday, April 24, 2023 at 5:30 p.m., and Thursday, April 27, 2023 at 5:30 p.m. (if needed).

The 89<sup>th</sup> Annual Historic Garden Week will be held April 15 – April 22, 2023.  
Cub Scout Aviation Day will be held at the Gordonsville Airport on April 22-23, 2023.

## **CONSENT AGENDA**

*Consideration of minutes for February 27, 2023 Council meeting and March 6, 2023 Council special meeting and work session.*

*Presentation of bills paid for the month of February, 2023.*

Vice-Mayor Winkey made a motion, seconded by Councilmember Brooks, to approve the Consent agenda as presented. The vote was unanimous.

## **DEPARTMENT REPORTS**

### **Finance – Town Treasurer**

*Presentation of the Treasurer’s Office activity report for February 2023.*

The Town Treasurer was absent.

### **Police – Police Chief**

*Presentation of the Police Department activity report for February 2023.*

The Police Chief was absent.

### **Streets – Director of Public Works**

*Presentation of the Public Works Department activity report for February 2023.*

The Director of Public Works was absent.

### **Visitor Center – Visitor Center Director**

*Presentation of the Visitor Center activity report for February 2023.*

The Visitor Center Director presented his report.

Mr. Solomon briefed Council on the April 1<sup>st</sup> market event and noted this is the first time both sides of the railroad trestle will have vendors. Mr. Solomon stated The Exchange Hotel will be back to normal hours starting April 1<sup>st</sup>. Also, Mr. Solomon stated he is working with Orange County Chamber of Commerce on an after-hours event in Gordonsville for later this year.

## **UNFINISHED BUSINESS**

*Consideration of Verling Park project plan.*

Mayor Coiner presented consideration of Verling Park project plan.

Mrs. Kendall stated LPDA has provided three lighting plan scenarios that illustrate lighting locations and coverage for the entire park for Council to discuss.

Council and staff held a lengthy discussion on the project lighting plan and HVAC plan for the pool house.

Council reached a consensus to add this to the April 3, 2023 Council work session for further discussion and decisions on the lighting and HVAC.

*Consideration of Town Hall parking lot project.*

Mayor Coiner presented consideration of Town Hall parking lot project, and stated he would like to add back the parking spot adjacent to the rear door of the Town hall.

Mrs. Kendall stated electrical connections for three electric vehicle charging stations will added to the rear parking area.

Councilmember Samra stated she would like to have times placed on the Reserved for Town employees' signs.

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to approve the revised Town Hall Parking lot project plan, as amended.

<b>Roll call vote:</b>	Councilmember Brooks	Aye
	Councilmember Lewis	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

## **NEW BUSINESS**

### *Consideration of Gordonsville Municipal Airport CIP.*

Mayor Coiner presented consideration of Gordonsville Municipal Airport CIP.

Mayor Coiner stated he would like to move terminal building to 2029 and former FBO building to 2028, t-hangar site preparation (design) to 2026 and t-hangar site preparation (construction) to 2027.

Mayor Coiner stated the CIP needs to reflect reality and revenue items need to be placed first.

Mayor Coiner made a motion, seconded by Councilmember Brooks, to update and approve the airport capital improvements plan for the Gordonsville Airport to reflect the upcoming six-year project period, as amended.

<b>Roll call vote:</b>	Councilmember Brooks	Aye
	Councilmember Lewis	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

### *Consideration of appointment to Planning Commission.*

Mayor Coiner presented for consideration of appointment to Planning Commission.

Mayor Coiner made a motion, seconded by Councilmember Samra, to appoint Christopher T. Martin of 102 Piedmont Street, Gordonsville, VA 22942 to the Town Planning Commission for a term to expire April 1, 2027.

<b>Roll call vote:</b>	Councilmember Brooks	Aye
	Councilmember Lewis	Aye
	Councilmember Samra	Aye

Vice-Mayor Winkey           Aye  
Mayor Coiner                 Aye  
The vote was unanimous.

## **TOWN MANAGER’S REPORT**

The Town Manager presented her report.

Mrs. Kendall stated she is asking Council to use part of the April 3, 2023 Council Work Session to discuss the Safe Routes to School project, noting she has asked VDOT to be available to attend and answer questions pertaining to funding.

Council reached a consensus to add this to the work session agenda for April 3, 2023.

## **NEW MATTERS BY THE PUBLIC AND COUNCIL**

Fred Rollins, 18123 Airport Road, Gordonsville, VA.

## **CLOSED SESSION**

*Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) – discussion or consideration of salaries for Town employees, and discussion of Town Attorney employment agreement and compensation; (A3) – discussion or consideration of the acquisition of real property for a public purpose, and disposition of publicly held real property; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property within the Town.*

Councilmember Brooks made a motion, seconded by Councilmember Samra, that Town Council convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) – discussion or consideration of salaries for Town employees, and discussion of Town Attorney employment agreement and compensation; (A3) – discussion or consideration of the acquisition of real property for a public purpose, and the disposition of publicly held property; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property within the Town.

**Roll call vote:**                 Councilmember Brooks       Aye  
                                      Councilmember Lewis       Aye  
                                      Councilmember Samra       Aye  
                                      Vice-Mayor Winkey         Aye  
                                      Mayor Coiner                Aye  
The vote was unanimous.

Councilmember Brooks made a motion, seconded by Councilmember Samra, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A1), (A3) and (A8) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

**Roll call vote:**                 Councilmember Brooks       Aye  
                                      Councilmember Lewis       Aye  
                                      Councilmember Samra       Aye  
                                      Vice-Mayor Winkey         Aye  
                                      Mayor Coiner                Aye

The vote was unanimous.

## **NEW MATTERS BY COUNCIL**

### *Consideration of agreement for legal services.*

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to authorize the Mayor to execute an agreement for legal services with Richard K. Wilkinson, as presented.

<b>Roll call vote:</b>	Councilmember Brooks	Aye
	Councilmember Lewis	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye

The vote was unanimous.

### *Consideration of appointment of Town Attorney.*

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to appoint Richard K. Wilkinson as the Town Attorney for the Town of Gordonsville.

<b>Roll call vote:</b>	Councilmember Brooks	Aye
	Councilmember Lewis	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye

The vote was unanimous.

## **ADJOURNMENT**

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 9:09 p.m.

---

Robert K. Coiner, Mayor

---

Janet W. Jones, Town Clerk